A person wearing a suit and tie

Description automatically generated

Name: Lau Chung Yuen (劉仲原)

Moblie: (852+) 6181 7555

Email: [jasonlauxd@gmail.com](mailto:jasonlauxd@gmail.com)

Nation: Hong Kong

Personal Website:

https://github.com/s050425b/personal\_website.git

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Skill:

1. JavaScript 2. CSS, HTML 3. Java

Previous website built:

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Education:

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| --- | --- | --- |
| Education | Year | Name of School |
| Bachelor  BBA (Information System) | 2018-2022 | Hong Kong University of Science and Technology |
| Secondary | 2011-2018 | Bishop Hall Jubilee Secondary School |
| Primary | 2005-2011 | S.K.H. Good Shepherd Primary School |

Past Experience:

Internship

|  |  |
| --- | --- |
| Company Name | NanYang commercial Bank |
| Position | Student Intern (Credit Monitoring) |
| Employment Period | June,2020 – End of the July,2020 |
| Scope of job | Tracking costumer financial records and current status, Assist senior manager, Data entry, Prepare document and spreadsheet for meeting and daily operation |

Part-Time job

|  |  |
| --- | --- |
| Company Name | Uniqlo |
| Position | Part-time sales |
| Employment Period | January,2020 – March,2020 |
| Scope of job | Maintaining shop’s daily operation and customer service. |

|  |  |
| --- | --- |
| Company Name | Starbucks Coffee Company |
| Position | Barista |
| Employment Period | July,2018 – October,2018 |
| Scope of job | Serving Coffee and food, Serving costumer friendly with appropriate manner, assisting daily operation of the shop |

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Special Experience:

|  |  |
| --- | --- |
| Society Name | HKUST Dance Society |
| Position | Course Manager & Marketing Officer |
| Period | July,2019 – July,2020 |
| Scope of job | Booking and managing the practice venue of HKUST Dance Team  Communicating and cooperating with School Department  Finding and Searching suitable sponsorship opportunity for Society  Managing the equipment storage of Dance Society and Team |

Other Skills:

Computer Knowledge – 1) Microsoft Office (MS Word, Excel and PowerPoint)

2) Social Media (Facebook, Instagram)

License of Insurance – Paper 1 & Paper 3